



GUAM ELECTION COMMISSION

Kumision Ileksion Guåhan



Your **VOTE** is your voice. ✓ **BOTA** ya un ma kuenta.

July 16, 2018

Territory of Guam

Grant Award, Agreement #GU18101001

Section 906 of HAVA

\$600,000

PROGRAM NARRATIVE

The Guam Election Commission operates as a “state” and “local” entity to:

1. Conduct island-wide elections;
2. Maintain a “central voter registration system,” (island-wide);
3. Supervise campaign finance; and,
4. Act as a repository for public official financial disclosures.

Primary Elections are held **EVERY EVEN YEAR on the last Saturday in August**, and **General Elections** are held on the **first Tuesday after the first Monday in November**. Every even year, Guam elects a **non-voting delegate to U.S. Congress House of Representatives**, fifteen senators for a unicameral legislature, Consolidated Commission on Utilities Commissioners, Guam Education Board Members and poses a judicial retention question(s). In U.S. presidential election years, Guam conducts a straw poll for U.S. President and elects 19 village mayors, 7 vice mayors, and a Public Auditor.

The Guam Election Commission will upgrade its central count tabulators: it currently uses three Election Systems and Software Model 650. GEC will upgrade to a central count scanner/tabulator with digital processing to save time and secure election accuracy. New tabulators will include at least three (3) separate sorter bins to set apart specific types of ballots for further review (e.g. write-in votes, overvotes, or blank ballots) without stopping. Redundancy must be built into the system because of Guam’s geographic isolation.

New universal access marking devices will be purchased to work with the new central count tabulators.

The central count scanner/tabulator upgrade will also assist with establishing election audits. GEC will research best practices and adjust appropriately for voter population and number of Guam precincts.

With the short window of time between Guam’s Primary Election and its General Election, printing ballots on demand for UOCAVA voters will greatly enhance the election process. To illustrate: the 2018 Primary Election is on August 25, 2018 and the General Election is on November 6, 2018. The earliest date to certify the Primary Election is September 10, 2018, leaving

only twenty-two days for the General Election UOCAVA ballots to be designed, approved, printed, and sent out.

Guam will now transition from a paper-based signature roster to e-poll books. This will promote accuracy and efficiency of election results and accuracy and efficiency in updating the voter registry and purging of voters who did not vote in two consecutive general elections. Use of e-poll books at the precincts will require update of precinct official training.

The Guam Election Commission has identified a list of procurement objectives that relate to both physical and cyber security. If and/or when applied, they each will improve our ability to protect voters' and candidates' personally identifiable information as well as personal financial information, respectively. These components, in part and as a whole, improve our information security posture beyond what has been our regular operations and toward compliance with existing and/or planned information security policies.

Professional development training and software on campaign finance will assist the GEC in meeting its additional mandates. Candidates for non-voting delegates to the US House of Representatives will be better served when transitioning from local election to the federal election. GEC will request for technical assistance from the Federal Election Commission and attend campaign finance seminars of the Council on Government Ethics and Laws (COGEL).

Guam Election Commission currently has seven staff members who are working toward being Certified Elections & Registration Administrators (CERA)—two staff members are only two classes away from certification. Ideally, all seven staff members will complete certification courses by 2021. Beyond CERA certification, GEC is looking into degree programs that can serve as professional development.

Guam's geographic isolation poses unique challenges to administering elections, the costliest being the need for redundancies for central tabulation systems, e-poll books, and other components of our infrastructure. In addition to the need for costly redundancies, Guam's location makes it more expensive for site support from our vendors, which is standard practice for each of our elections.

Note: numbers/letters listed according to categories on budget worksheet.

a. Voting Equipment Replacement & Upgrades	\$253,000
2. Upgrade central tabulation systems for 2020 elections	\$190,000
2. Upgrade universal access ballot marking devices for 2020 elections	\$ 50,000
2. Set capacity to print absentee ballots on demand for 2018 General Election	\$ 13,000
b. Election Auditing	\$ 37,000
2. Equipment	\$ 17,000
4. Training	\$ 20,000
c. Voter Registration Systems and Management	\$100,000
2. Equipment (Purchase e-poll books)	\$ 70,000
4. Training (GEC Staff and Poll worker training)	\$ 30,000

d. Cyber Security (in coordination with Dept. of Homeland Security Assessment 2018-2019)	\$110,000
2. Equipment	\$ 97,200
4. Training	\$ 12,800
f. Training	\$ 60,000
4. Work toward Certified Elections & Registration Administrator (CERA)	
g. Campaign Finance	\$ 40,000
2. Software/equipment	\$ 15,000
4. Training	\$ 25,000
	<u>\$600,000</u>

Please contact Maria Pangelinan, Guam Election Commission Executive Director at (671) 477-9791 or (671) 687-9792 or vote@gec.guam.gov should you have any questions or require additional information. Si Yu'os ma'åse'.

2018 HAVA ELECTION SECURITY GRANT

Budget Information CFDA # 90.404 Non-Construction Program

Name of Organization: GUAM ELECTION COMMISSION

Budget Period Start: 3/23/18 **SECTION A - BUDGET SUMMARY** *(Consolidated Budget for total project term-- up to 5 years as defined by grantee)*

Budget Period End: 12/31/22 **FEDERAL & NON-FEDERAL FUNDS (Match)**

BUDGET CATEGORIES	PROGRAM CATEGORIES							TOTALS	% Fed Total
	(a) Voting Equipment	(b) Election Auditing	(c) Voter Registration Systems	(d) Cyber Security	(e) Communications	(f) Training	(g) Campaign Finance		
1. PERSONNEL (including fringe)								\$ -	0%
2. EQUIPMENT	\$ 253,000.00	\$ 17,000.00	\$ 70,000.00	\$ 97,200.00			\$ 15,000.00	\$ 452,200.00	75%
3. SUBGRANTS- to local voting jurisdictions								\$ -	0%
4. TRAINING		\$ 20,000.00	\$ 30,000.00	\$ 12,800.00		\$ 60,000.00	\$ 25,000.00	\$ 147,800.00	25%
5. ALL OTHER COSTS								\$ -	0%
6. TOTAL DIRECT COSTS (1-6)	\$ 253,000.00	\$ 37,000.00	\$ 100,000.00	\$ 110,000.00	\$ -	\$ 60,000.00	\$ 40,000.00	\$ 600,000.00	
7. INDIRECT COSTS (if applied)								\$ -	0%
8. Total Federal Budget	\$ 253,000.00	\$ 37,000.00	\$ 100,000.00	\$ 110,000.00	\$ -	\$ 60,000.00	\$ 40,000.00	\$ 600,000.00	
11. Non-Federal Match								\$ -	
12. Total Program Budget	\$ 253,000.00	\$ 37,000.00	\$ 100,000.00	\$ 110,000.00	\$ -	\$ 60,000.00	\$ 40,000.00	\$ 600,000.00	
13. Percentage By Category	42%	6%	17%	18%	0%	10%	7%		

Proposed State Match 0.0%

A. Do you have an Indirect Cost Rate Agreement approved by the Federal government or some other non-federal entity?

If yes, please provide the following information:

B. Period Covered by the Indirect Cost Rate Agreement (mm/dd/yyyy-mm/dd/yyyy):

C. Approving Federal agency:

D. If other than Federal agency, please specify:

E. The Indirect Cost Rate is: